

**MINUTES: NIGP/INTERGOVERNMENTAL COOPERATIVE PURCHASING COMMITTEE
PORTLAND PUBLIC SCHOOLS - PORTLAND, OREGON
Wednesday, September 23, 2009**

Members in attendance: **Michael Westerman**, Clark County; **Sue Jeremiah**, N. Clackamas School District; **Christie Bennett**, City of Hillsboro; **Suzi Fulcher**, Washington County; **Sandy Wanner**, Portland Community College; **Nancy Ahlbin & Lena Ferris**, DAS State Procurement; **Travis Allison**, Portland Public Schools; **Jim Kanoff**, Port of Portland; **Sharon Stiffler**, Metro; **Elma Malloy**, City of Vancouver; **Barry Zimmerman & Janna Allgood**, Multnomah County; **David Laney & David Caney**, Multnomah County Facilities; **Cynthia Roda**, Beaverton School District; **Julia Fraser**, **Stacy Foreman** and **Jim Van Nest**, City of Portland; **Kris Bentley**, Housing Authority of Portland.

1 CALL TO ORDER

- a. The meeting was called to order at 11:35 AM, at Portland Public Schools, 501 N Dixon, (Conference Room L-1) Portland, Oregon by Jim Van Nest.
- b. Self-introductions were made
- c. Minutes dated May 27th, 2009 accepted as submitted.

2 TOPICS

- a. Each Agency update Coop List by October 16th, Jim will send Email reminder
- b. Stacy Foreman discussed the City of Portland efforts on sustainability
 - ITB for lighting, ballast, controls, and Exit Signs that focus on the following:
 1. Most energy efficient
 2. Mercury content (least)
 3. LED Lighting
 - Will begin creating a list of contracts for Green Products, starting with ICP list & State contracts.
 - Work with Agencies that have Model Environmental Language in their bids.
- c. Send suggestions for topics to Jim Van Nest

3 PENDING BID CALENDAR

- a. City of Portland
 - See attached list
- b. Multnomah Facilities
 - Elevator Maintenance
 - Integrated Pest Management
- c. Metro
 - Printing Services
- d. Portland Public Schools
 - Propane Fuel
 - Air filter (HVAC)
 - Title I Tutoring
- e. Beaverton School District
 - Fresh Produce
 - Dairy Products
- f. Multnomah County
 - Language Interpreter
- g. Washington County
 - Overhead Door maintenance & Automatic Gates
 - Foliage & Plant maintenance
 - Street Sign
- h. N. Clackamas County Schools
 - Catch Basin
 - Web Hosting
 - Food Service Management
 - Testing Services – 9 – Disciplines
 - Sub Services (tentative)
 - Plumbing Maintenance
 - Surveillance Camera System
- i. DAS
 - Attached lists for IT/Non-IT equipment & Vehicles
 - Office Supplies Contract – schedule to close Sept. 29th
- j. City of Vancouver
 - Manhole catch basin
 - Fire Hydrants
 - Video Camera & Accessory Equipment
- k. Clark County
 - Supply & Placement of Bark Dust
 - Concrete Culvert

MEETINGS

- The next meeting will be Wednesday, October 28, 2009 at Portland Public Schools, Conference Room L-1, Portland, OR from 11:30 to 12:30.

The meeting was adjourned at 12:40 PM

Respectfully Submitted
Michael Westerman