

**MINUTES: NIGP/INTERGOVERNMENTAL COOPERATIVE PURCHASING COMMITTEE  
PORTLAND PUBLIC SCHOOLS - PORTLAND, OREGON  
Wednesday, February 28, 2007**

Members in attendance: **Michael Westerman**, Clark County; **Christine Moody** and **Marty Gault**, City of Portland; **Su Jeremiah**, N. Clackamas School District; **Tom Averett**; Clackamas County; **Suzi Fulcher**; Washington County; **Warren Gray and Gehl Babinec**, Multnomah County Facilities & Property Management; **Elma Malloy**; City of Vancouver; **Rita Ramos**, Portland Community College; **Denice Henshaw**, **Carolyn Bader**, and **Barry Zimmerman**, Multnomah County CPCA; **Paul Edwards and Christie Bennett**, City of Hillsboro; **Avelina Gulmatico**, Portland Community College; **Jim Kanoff**, Port of Portland.

**1 CALL TO ORDER**

- a. The meeting was called to order at 11:40 AM, at Portland Public Schools, 501 North Dixon (Conference Room L-1) Portland, Oregon by Christine Moody.
- b. Self-introductions were made
- c. Corrections and Additions to January 2007 Minutes Approved with change
- d. Pending Bids
- e. New members to Coop IGA's – PCC, TriMet, Clackamas County
- f. List Serve Status: Mike must develop thru Web base list service (Google, Yahoo or other groups)

**2 TOPICS**

- a. US Communities - New
- b. Coop Contract List - contracts will be sent to agencies to update
- c. Discussion on Coop Joint Bid - Develop list of common Commodities used by most agencies
- d. List Serve Status: Mike must develop thru Web base list service (Google, Yahoo or other groups)

**3 PENDING BID CALENDAR**

- a. City of Portland
  - Elevator Repair Service
  - Bio-diesel – Source Material (Oregon grown canola crop)
- b. Multnomah County
  - Plumbing & Specialty Service
  - Highway Traffic Paint
  - Urgent un-scheduled road repair
- c. Clark County
  - Portable Horse Stalls
  - Small Animal Cages
  - Livestock Panels
- d. City of Vancouver
  - See handout from meeting
- e. Washington County
  - Unit turn-over Cleaning Service
  - Inmate Health Service, Pharmacy Service, Temporary Back up Service
  - Digital Photo Road Log
  - Concrete sidewalk repair service
  - Exterior Siding
  - Guard Rail and Carpet Material
- f. Portland Community College
  - ADA Compliance Study
  - Voice Message System
  - Large Buses
  - Student ID Cards
  - Insurance Agency of Record
  - Athletic Supply & Equipment

**MEETINGS**

- The next meeting will be Wednesday, March 21, 2007 at Portland Public Schools, Conference Room L-1, Portland, OR from 11:30 to 12:30.

The meeting was adjourned at 12:40 P.M.

Respectfully Submitted  
Michael Westerman, CPPO