

**MINUTES: NIGP/INTERGOVERNMENTAL COOPERATIVE PURCHASING COMMITTEE
PORTLAND PUBLIC SCHOOLS - PORTLAND, OREGON
Wednesday, December 14, 2011**

Members in attendance: **Jim Van Nest**, City of Portland; **Mike Westerman**, Clark County; **Elma Malloy**, City of Vancouver; **Brian Smith & Catherine James**, Multnomah County; **Linda Baumgartner**, Washington County; **Kris Bently**, Home Forward; **Tim Rahschulte**, State of OR/DAS; **Jim Kanoff**, Port of Portland; **Cynthia Roda**, Beaverton School District; **Yassamin Alayan**, Clackamas Community College; **Travis Allison**, Portland Public Schools; **Scott Jury**, City of Gresham.

1 CALL TO ORDER

- a) The meeting was called to order at 11:35 AM, at Portland Public Schools, 501 N Dixon, (L-1, WyEast, BIG room) Portland, OR by Jim Van Nest
- b) Self-Introductions were made
- c) Pending/Recently Awarded Bids
- d) State Procurement Office Update
- e) Master Listing of ICP Price Agreements due December 23, 2011

2 TOPICS

Speaker: Travis Allison, Buyer/e-Commerce Coordinator, Portland Public Schools

- Demonstrated their Online Market Place (PPS)
- Allows grouping of multiple contracts in a single searchable program
- Customers place online order from any contract within the Market Place program (search all contracts or specific ones)
- Equal Level is the marketplace software developer selected by PPS.
- P-Card based order processing.

Speaker: Tim Rahschulte, Procurement Analyst, Oregon Procurement Office – ORPIN 2.0 (State Contracts)

- Replaces current contract data system.
- Vendor - SyQuest

Speaker: Brian Smith, Chief Procurement Officer, Multnomah County

- Mandated to close Multnomah County Central Stores
- Replace with online shopping cart (Market Place profile)
- Currently in the RFP evaluation process.

3 PENDING BID CALENDAR

a. City of Portland

- Playground wood chips
- Uniform apparel
- Laundry/Uniform Service
- Vacuum evacuating service
- Senior Managing Underwriter
- Parking Meter Paper
- Security service parts
- Stainless steel gates
- Fuel system parts – sole source
- Concrete manholes sewer covers
- Sodium Hydroxide
- Crack sealant

b. Washington County

- Waterproofing/Concrete restoration
- Construction Services

c. Gresham

- Installations/setup police vehicles (Auto additions-vendor)
- Hydraulic Excavator

d. City of Vancouver

- Meter re-setters

e. Port of Vancouver

- Drinking/Bottle Water
- Fall protection
- E-procurement
- Real Estate Appraisal Services

f. Clackamas Community College

- Lawn Maintenance
- Welding Gasses/consumable goods

g. Oregon State

- Drug Testing Services
- Armored Car Services
- Elevator Services
- Boats
- Alternate Dispute Resolution Contract
- Walk-In Building Supplies (WSCA PA) Lowe's
- Copy/Print Services (WACA PA) OfficeMax
- Tires/Services

h. Clark County

- Annual Wood Shavings
- Annual Automotive and Truck Filters
- Annual Elections Department Mail Service

MEETINGS

The next meeting will be Wednesday, January 25, 2012, Portland Public Schools, 501 North Dixon (L-1, WyEast, BIG room), Portland, OR, from 11:30 – 12:30, Speaker: TBD

The meeting was adjourned at 12:55 PM.

Respectfully Submitted
Michael Westerman